



**CALL
FOR INCOMING STUDENT MOBILITY
FROM PARTNER UNIVERSITIES
OF THE
TNE-ENGINES PROJECT
CUP E11B24000500006**

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I. General Information

The University of Camerino has signed a partnership agreement with the University of L'Aquila, leader institution of the TNE23-00047 project "**ENhancing Governance and INnovation capacities for the higher Education System regeneration - ENGINES**" (CUP E11B24000500006).

To encourage interdisciplinarity and intercultural exchange, the projects must contribute, among other initiatives, to the implementation of individual mobility in Higher Education Institutions (HEIs) (**TNE Student Mobility**).

Art. 1 Subject of the Call

It is now open a selection for the allocation of **mobility grants for study or traineeship**, until funds are exhausted.

The mobilities must take place at the University of Camerino.

Students regularly enrolled at the Associate Higher Education Institutions (HEIs) within the **TNE-ENGINES** partnership that have an active **Interinstitutional Agreement** with the University of Camerino can apply.

The mobility period must be between **2 and 6 months**, excluding travel time.

The mobilities must take place in the academic year 2025/2026 and be completed by **28th February 2026**.

Art. 2 Associate HEIs

Students of the I, II or III cycle regularly enrolled at the following Institutions within the TNE-ENGINES partnership can apply:

- The State University of Zanzibar, Tanzania (SUZA)
- The University of Dschang, Camerun (UDS)
- Institut Universitaire de la Cote, Camerun (IUC)
- Kenyatta University, Kenia (KU)
- Kibabii University, Kenia (KIBU)
- Adana Alparslan Turkes Science and Technology University, Turchia (ATU)
- University Ouargla, Algeria (UKMO)
- The University of Cape Town, Sud Africa (UCT)

Art. 3 Selection Procedure

Each Associate HEI will carry out a first evaluation of the candidates according to the following criteria:

- Academic performance.
- Language Proficiency.
- Relevance of the proposed study program abroad and motivation.

In order to promote equity and inclusion, Associate HEIs shall encourage the participation of students with fewer opportunities and students from less represented gender in the study fields. On this regard, in case of parity between two or more candidates during the selection, gender balance and social equity will have the priority. The selection must be fair, transparent and well documented and shall be available to all parties involved in the selection process.

According to their internal regulations or other specific agreements between the Associate HEI and the University of Camerino, each Associate HEI can include more criteria if deemed applicable. The Associate HEIs shall take the necessary measures to prevent any conflict of interest¹ regarding people who may be invited to take part in the selection bodies or selection process.

The Associate HEIs will provide the University of Camerino, from the date of publication of this call no later than **June 15th, 2025**, with the following documents of the selected students:

- Transcript of records.
- Curriculum vitae.
- Activity plan and timeline of the mobility.
- Language certification (optional).
- Copy of passport.
- Proof/certification of fewer opportunities (optional).

All applications will be evaluated by a committee composed of:

- Prof. Emanuele Tondi, Scientific coordinator of the University of Camerino for the TNE-ENGINES project or his delegate.
- Prof. Luciano Barboni, Rector's Delegate for Cooperation and mobility programmes with non-European countries or his delegate.
- a researcher/professor at the University of Camerino itself.
- An administrative staff member will participate as a secretary.

¹ A conflict of interest is a situation where an individual's personal interests or relationships could potentially interfere with their professional duties and responsibilities. This can lead to biased decision-making and may compromise the integrity of their actions.

The committee will set up the final ranking based on the following criteria:

For students:

- Evaluation of academic performance based on the student's weighted average of completed exams **up to 6 points**.
- Linguistic certification attesting a level of competence at minimum B2 level in the language used during the mobility: **3 points**.
- Other relevant certifications/documents (publications, speaker at international conferences etc): **0,5 point each (up to 4 points)**.
- Participant with fewer opportunities: **up to 2 points**.
- Evaluation of the proposed activity plan: **up to 15 points**.

For Phd students:

- Linguistic certification attesting a level of competence at minimum B2 level in the language used during the mobility: **3 points**.
- Relevant certifications/documents (publications, speaker at international conferences etc): **0,5 point each (up to 10 points)**.
- Participant with fewer opportunities: **up to 2 points**.
- Evaluation of the proposed activity plan: **up to 15 points**.

The final ranking lists, one for students and one for PhD students, will include only the candidates who have reached at least **15 points**.

If the number of applications exceeds the available budget, priority will pursue an equitable distribution of funds among the Associate HEIs. In addition, assignments will be allocated considering the distribution of applications according to study cycles (I, II and III). If further selection is required, in accordance with the PNRR cross-cutting principles, preference will be given to the younger candidates and then to the gender balance.

After the publication of the Ranking lists the University of Camerino will send an **Assignment Letter**, signed by the Principal Investigator of the project, to the winners. The Assignment Letter must be signed for acceptance by the selected candidate and **returned within one week** of receipt. Candidates who fail to submit the signed letter within the given timeframe will be excluded.

In the event of a selected candidate withdrawal, the allocated funds will be reassigned to candidates in the reserve list.

Art. 4 The Mobility

All participants must contact the International Relations Office of the University of Camerino to confirm their mobility period and to sign the **learning agreement**, establishing officially the activities to be carried out.

The International Relations Office will provide support for the visa application process, providing a grant letter and an invitation letter.

Participants must submit a copy of their flight tickets as soon as purchased.

At the end of the activities, the University of Camerino will provide each student and Associate HEI with:

- **Certificate of attendance.**
- **Transcript of records.**

Art. 5 TNE Financial Contribution

The international mobility project PNRR/TNE-ENGINES provides financial support for participants with mobility grants that cover travel, accommodation, and living expenses.

The financial support is provided with a **Lump-sum reimbursement, subject to taxation** (in Italy or in the participant's country of origin²), which includes the *Individual Support*, for living and accommodation expenses, with a monthly contribution of **1.150,00 €** and *Travel Support* (including visa costs) for the ceilings as follows:

Country of Origin	Maximum Coverage
South Africa	1.735,00 €
Tanzania Cameroon Kenya	1.188,00 €
Turkey	395,00 €
Algeria	309,00 €

For *Travel Support* only, there is the possibility of reimbursement for the real cost upon submission of an invoice addressed to the participant. As an alternative, the University of Camerino can make direct procurement purchases until the budget is exhausted.

Any claims for reimbursement of travel and visa costs exceeding the established ceilings will be evaluated according to the availability of funds and in case of no alternative to the selected flight.

² Based on existing international conventions for the avoidance of double taxation, participants may pay for the taxes only once in their country of origin. This is however admissible, provided that the participants submit to the International Relations Office a document certifying their tax residence signed by a tax agency of their country (the International Relations Office will provide to the participants with such document).

The exception is Cameroon, where there is no international convention for the avoidance of double taxation in force. For this reason, the grants of Cameroonian students will certainly be taxed in Italy.

The financial contribution due is initially estimated on the number of months initially indicated by the student. At the end of the mobility, the financial contribution is recalculated on the actual number of mobility days carried out as indicated in the Certificate of Attendance, according to the counting methods envisaged by the Erasmus+ Programme ([Calcolatore dell'Agenzia Nazionale Erasmus+ INDIRE](#))

Please note that all months, regardless of their duration, will be considered of 30 days. In case of incomplete months, the financial contribution will be calculated by multiplying the number of days carried out for 1/30 of the monthly support.

The student must carry out a minimum of 60 days mobility period.

The grant will be paid in two instalments: Travel Support and 80% of the Individual Support upon the student's arrival in a timely manner; 20% during the last month of the mobility.

Students who do not carry out the activities planned, who do not present all the mandatory documents or do not reach the minimum duration of the physical mobility will have to refund the scholarship.

It is not possible, under any circumstances, to receive an additional EU contribution during the same mobility period (according to the principle of double financing regulated by Art. 9 of EU Regulation 2021/241).

Art. 6 Insurance Coverage

The Participant must have adequate insurance coverage.

The University of Camerino provides insurance coverage for incoming students from Extra-UE countries through the following policies:

- *Civil Liability Insurance*: Coverage against risks arising from civil liability (RCT), excluding damages falling under professional liability, through a policy contracted with Axa Assicurazioni (Policy No. 410656394).
- INAIL - University of Camerino insurance policy No. 3151.
- *Medical Expense Reimbursement Policy* from non-EU countries: Coverage provided by UnipolSai Assicurazioni, La Fondiaria Division (Policy No. 1/52456/80/152874617), reimbursing only hospitalization costs.

The standard coverage provided for medical expenses is not sufficient. For this reason, participants must purchase a personal insurance policy for medical expenses which covers the whole mobility period. Additionally, it is strongly recommended to have insurance coverage against the loss or theft of documents, travel tickets, and luggage.

Art. 7 Contacts

Vice-Rector and Scientific Coordinator

Prof. Emanuele Tondi
emanuele.tondi@unicam.it

Office
Management of Administrative Procedure

Dr. Sara Rossini
tel. 0737 404601
E-mail: relazioni.internazionali@unicam.it
Office hours: from Monday to Friday
h.10:30-13:00

Person in charge of the procedure and Treatment of Privacy

Pursuant to Article 4 of Law 241/1990 and subsequent amendments and additions, the person in charge of the procedure is Anna Pupilli, Head of the Erasmus Office, International Students and Staff -Student Services Area.

The processing of personal data will take place in accordance with the provisions of European Regulation GDPR 679/2016 and of the concern, to update, rectify, integrate the data itself, Responsible for the procedure and Treatment of Privacy

Pursuant to art. 4 of Law 241/1990 and subsequent amendments and additions, the person responsible for the procedure is Anna Pupilli, Head of the International Relations Office -Student Services Area.

Personal data will be processed in accordance with the provisions of European Regulation GDPR 679/2016 and Legislative Decree 196/2003 on the protection of personal data (<https://www.unicam.it/privacy-policy>). The personal data provided by the participants in the selection in question will be processed, in paper form and in an automated manner, by the University of Camerino in order to manage the procedures relating to the competition. The provision of the personal data indicated in the notice is optional but necessary for the purposes of participation in the procedure and any consequential operations.

The University may also process candidates' personal data in order to process or provide MUR with statistical data or to favour the analysis and improvement of teaching activities and services, for research activities and for activities related to the right to study. Any provision by the candidate of sensitive data relating to the state of health is exclusively for the purpose of adopting the measures and aids necessary to guarantee equal opportunities in the performance of the tests in implementation of the provisions in force on the subject. Personal data may be processed by staff and collaborators in their capacity as data processors for practices relating to the operations that are the subject of this call for applications; these persons shall ensure levels of experience, capacity and reliability such as to guarantee compliance with the provisions in force regarding processing, including the data security profile. The data shall be retained for a period not exceeding that necessary for the pursuit of the above-mentioned purposes or subsequently processed in accordance with legal obligations. With regard to the processing of personal data, the data subject has the right to access the data concerning him/her, to update, rectify or supplement the data, to request their deletion or restriction, to object to the processing, to lodge a complaint with the Data Protection Authority.

These rights may be asserted against the University of Camerino, the data controller with registered office in Piazza Cavour 19/f-62032 Camerino (MC) and operational headquarters in Via Pieragostini n18, c/o Campus Universitario, 62032 Camerino (MC).

The data controller can be contacted at the following address: protocollo@pec.unicam.it

The Data protection officer (DPO), can be contacted at the following addresses: rpd@unicam.it rpd@pec.unicam.it

Should the data subject consider that the processing of personal data is in breach of the provisions of the (EU) Regulation, he/she is also entitled to lodge a complaint with the supervisory authority (Autorità Garante per la protezione dei dati personali - www.garanteprivacy.it) or to take legal action pursuant to Article 79 of the (EU) Regulation.

Applicants are invited to view the methods for processing the personal data of persons involved and/or interested in various capacities in the initiatives financed under the National Recovery and Resilience Plan as well as all related activities, including interaction with the monitoring information systems (ReGiS computer system, made available by the Central Service for the PNRR or other local information systems adopted for the electronic exchange of data) and the publication of elements considered non-sensitive on institutional and open consultation sites.

The General Director
Dr. Andrea Braschi

